
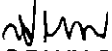
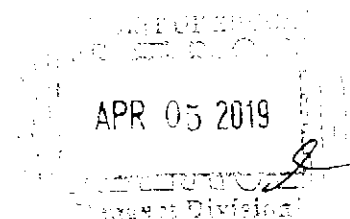
	<p>Republic of the Philippines Department of Education Cordillera Administrative Region <b>SCHOOLS DIVISION OF BENGUET</b> Wangai La Trinidad, Benguet</p>		<p>Document Code: SDO-BENG-QF-OSDS-SDS-003 Revision: 00 Effectivity date: 09-03-2018</p>
<p><b>OFFICE MEMORANDUM No 101 s. 2019</b></p>		<p>Name of Office: <b>OSDS -SDS OFFICE</b></p>	

TO: PSDSs  
Elementary & Secondary School Heads (Private and Public)

FROM:   
MARIE CAROLYN B. VERANO, CESO VI  
Schools Division Superintendent

SUBJECT: BENGUET SPECIAL EDUCATION (SPED) CENTER REGISTRATION FOR THE SCREENING AND ASSESSMENT OF INCOMING HEADSTART, GRADE 1, 2 AND 3 UNDER THE GIFTED PROGRAM FOR SY 2019-2020

DATE: April 4, 2019



1. This is to inform the general public that **BENGUET SPED Center** shall accommodate the registration for the screening of incoming Headstart (kindergarten), Grade 1, 2 and 3 under the Gifted program for School Year 2019-2020.
2. **Eligibility of Applicant** (D.O. No. 47, s. 2016, D.O. No. 03, s. 2018 and D.O. No. 020, s. 2018):
  - 2.1. Incoming Headstart: those born from June 1, 2013 to August 31, 2014 and had no earlier experience in enrolling in Kindergarten or its equivalent
  - 2.2. Incoming Grade 1: those who are currently enrolled in Kindergarten program in DepEd accredited schools and centers who had no earlier experience in enrolling in Grade 1 or its equivalent.
  - 2.3 Incoming Grade 2: those who are currently enrolled in Grade 1 in DepEd accredited schools and centers who had no earlier experience in enrolling in Grade 2 or its equivalent and with a grade not lower than 85% in all learning areas.
  - 2.3 Incoming Grade 3: those who are currently enrolled in Grade 2 in DepEd accredited schools and centers who had no earlier experience in enrolling in Grade 3 or its equivalent and with a grade not lower than 85% in all learning areas.
3. **Requirements for application are as follows:**
  - 3.1. Accomplished Registration Form (available at the Principal's Office) with the following attachments:
    - a. Checklist for Parents (to be accomplished by the child's parent/designated guardian)
    - b. Original and photocopy of PSA issued Birth Certificate
    - c. Certified photocopy of Report Card/ECCD Checklist with Learner's Reference Number (LRN) for incoming Grade 1 (only if available for incoming Headstart)
    - d. Four (4) pieces of 1.5" x 1.5" ID picture with name tag taken within the last 2 months
  - 3.2. A non-refundable testing fee of PhP591.25 for Headstart, PhP465.83 for Grade 1 and PhP228.15 for Grades 2 and 3 for the 1<sup>st</sup> level (additional PhP150 if qualified for the 3<sup>rd</sup>/final level) to cover the cost of materials, supplies and test administration related expenses.
4. **Schedule and Place of Registration:**
  - 4.1. January 26, 2019 to March 15, 2019 at the principal's office
  - 4.2. 3:30-5:00 PM from Monday-Friday (except on Holidays)
5. **Place of Screening and Assessment**  
The screening and assessment shall be at Baguio Special Education Center, Military Cut-Off, Baguio City
6. **Assessment schedules are as follows:**
  - 5.1. 1<sup>st</sup> level (achievement test) will be on April 10, Wednesday  
AM (8:00- 12:00- 60 Headstart applicants (6 groups)  
PM (1:00- 5:00) - Remaining Headstart with Grades 1, 2 and 3 (6 groups)
  - \* **April 22, 2019** - releasing of 1<sup>st</sup> level assessment results. This will determine if the applicant is qualified to take the 3<sup>rd</sup>/final level assessment.
  - 5.2. 3<sup>rd</sup>/final level (School Ability Test/ IQ Test) will be on:  
April 24 (Wednesday) to April 26 (Friday) - for incoming Headstart  
April 27 (Friday) - for incoming Grades 1, 2 and 3
  - \* **May 17, 2019** - releasing of final result of the screening and list of qualified applicants.
7. Immediate and wide dissemination of this Memorandum to all concerned is required.